



Once Upon A Time In Early Childhood

2022 TACEE Conference

Non-Commercial Exhibit Application and Agreement
October 22, 2022

Austin Peay State University
601 College Street, Clarksville, TN 37044

Space will be reserved on a first-come first-served basis!
Cancellations will be accepted through August 1st with 80% refund
NO REFUNDS after August 2, 2022

Firm Name _____
Contact Person _____
Street Address _____
City/State/Zip _____
Telephone _____ Fax _____
Email _____ Website _____

WE REQUEST:

 1 Table @ \$30 2 Tables @ \$50 Deadline September 24, 2022

Each table includes 2 chairs and waste basket.

Setup Schedule:

Friday, October 21st, 4:00-6:30 pm

Exhibit Schedule:

Saturday, 7:30 am-3:45 pm

Dismantling Schedule:

Saturday, October 22nd, 2:45-3:45

Please submit your application and payment by Sept. 2. Space will be reserved on a first-come basis! Due to limited amount of space, there is a 2-table limit per exhibitor. Please print names needed on name tag(s):

Will your company donate an item to the Silent Auction?

yes no

I understand that space will be allocated based on the criteria outlined in the attached exhibitor letter and on the Non Commercial Exhibits Application and Agreement, and that I agree to accept the assigned space.

Authorized signature required

Date

Mail application and payment to:

**TACEE Conference
5099 Kittrell Rd.
Nashville, TN 37221**

For credit card payments call 1-615-279-0111 (there will be a \$5 convenience fee for cc payments)



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Contract Stipulations for 2022 TACEE Conference Exhibitors

By Signing the application and agreement form, you have agreed to the following:

Liability and Insurance:

Exhibitors agree to protect and hold harmless the Tennessee Association for Children's Early Education and Austin Peay State University (APSU), and its officers, employees and agents from any and all claims for damages suits, etc. and all persons or others that may result on account of injury, loss or damage sustained upon the space occupied by the exhibitors, or on account of machinery and property under the control of an exhibitor, his representatives or employees. Neither TACEE, nor APSU, will be responsible for any loss, injury or damage, including that by fire or theft, that may occur to an exhibitor or to his agents or employees, or to his or their property or wares arising from any course whatsoever, prior, during or subsequent to the period of the exhibition.

Each exhibitor, by signing an application and contract to exhibit, understands that he releases TACEE, its agents, and APSU, from and agrees to indemnify each against any and all claims from any such loss, injury or damage.

Protection of the Building:

Exhibitors will be liable for any damage caused to the property, and no material or matter of any kind shall be posted on, tacked, nailed, screwed or otherwise attached to columns, doors, walls, floors or other parts of the building and furnishings.

Whatever may be necessary to properly protect the building, equipment, or furniture will be installed at the expense of the exhibitor.

Interpretation and Violation:

Any points not covered here or elsewhere are subject to settlement by the management. All rules and regulations promulgated by APSU will apply to activities with the Exhibit Hall.

Any violation of these rules and regulations by any exhibitor will void the agreement for table space, and such exhibitor will forfeit all monies that have been paid. The TACEE Conference Committee Chairpersons shall have the right to terminate the agreement for table space and re-entry is not allowed.

Any space not claimed and/or occupied by 5:00PM on Thursday, 10/21/2022, may be reassigned without refund. Vendors should attempt to be completely set-up on Friday, October 21, 2022. The original contracting exhibitor shall be liable for the full amount of the table rental whether or not the table is used.

Company Name

Signature